



## Meeting Minutes

**Date** August 28, 2019  
**Project** SSU Stevenson Hall  
**Topic** Department Chairs Summer Meeting 5  
**Location** Salazar 2<sup>nd</sup> Floor A&F Suite – Conference Room A

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- Vision and Goals (5 min)
  - Presented what emerged from what we heard during the stakeholder outreach process and refined by Provost and President's Cabinet
- Overall Floor Plan Update (15min)
  - Layered in proposed furniture layouts on all three floors
  - Question: Where is SOE's dedicated storage on Level 1? EHDD: The large storage area north of the L5 classroom is dedicated for SOE and should be shown as red/pink for SOE instead of grey for general building support.
  - Question: Will there be an opportunity to discuss alternate layouts for the L4 and L5 classrooms? EHDD will schedule a follow up meeting to focus solely on L4 and L5 classroom layouts, and can share the various iterations that were studied for these classrooms.
- Program Review (20min)
  - Counseling / Play Therapy – This space was not included in the Feasibility Study. A separate play therapy room might be accommodated if it takes the place of another Counseling space, such as combining 2 Clinical Meeting Rooms. After discussing further, it was determined that the Expressive Arts Therapy room could also be shared with Psychology to serve the needs for Play Therapy.
  - Counseling / Grad Student Workspace – Comment: After speaking further with Counseling faculty, an enclosed Grad Student workspace is no longer required. It can be open seating similar to elsewhere in the building.
  - GEP Special Instruction – GEP would like offices with direct access to the Special Instruction rooms, however, these rooms are considered public spaces, and direct access may create a perceived sense of ownership of the room and is problematic for efficiency of space and long term

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flexibility. EHDD could locate GEP faculty offices directly across the hall from the Centers.

Adjacencies and other solutions need to be assessed and studied further.

- GEP Labs – The adjacencies of the Phys Geo Teaching Lab, Ecology Lab, and Microscopy Lab to the Storage rooms should be studied further, and discussed again when EHDD holds a separate workshop with each department.
- SOE / Dean's Suite – Need to add a door between Student Services and Dean's Suite, this can be achieved by reducing the area for the open work stations on both sides. Provide high clerestory windows instead of door sidelites for both Student Services Admissions offices and Analyst offices.
- SBE / Dean's Suite – The Marketing office should show two desks, instead of one desk and one group table. The Dean's office should show dean's desk facing away from the wall and more outward to better engage the room. The suite should have a small station allocated for a printer and associated supplies.
- BOT Renderings and Exterior Design Update (15min)
  - EHDD presented updated interior and exterior renderings.
- Q&A and Next Steps (5min)
  - The plans in this presentation will be posted on the project web site. Further feedback is encouraged to be sent through Christopher to the design team.
  - Christopher and Mike will be scheduling workshops in the coming weeks for EHDD to check in with each department separately.
  - Further development and feedback will happen in the Preliminary Design phase throughout fall semester regarding furniture selection.